



**Paxcroft Primary School
Ashton Street
Trowbridge
BA14 7EB**

2nd October 2023

ELECTION OF PARENT GOVERNOR: NOMINATIONS

Dear Parent / Carer

There is currently a vacancy for a parent governor to serve on the governing board of this school. We are very keen to encourage parents (or people with parental responsibility) of registered pupils to nominate themselves to fill this role. Details of what you will need to do to be nominated are given on the attached document.

Parent governors are elected by parents and from parents and are vital to our governing board. They share equally with other governors the responsibility for carrying out the governing board's wide range of responsibilities. Governors do not run the school day to day, as their role is at the strategic or policy-making level in the school. You do not have to be an expert on education to be a school governor, your role would be as a typical parent bringing a parent's perspective to the running of the governing board and the school. We value the experience that all governors bring to the role.

If you join our governing board, you will serve for a four year term and you can continue to the end of the term of office even if your child/children leave the school. Being a governor does take up time. There are about six governing board meetings each year, and some governors serve on a committee. You will need to set aside time to be able to be an effective governor: time to prepare for meetings, for visiting the school, undertaking training and updating this.

To find out more about what being a governor at this school is like, you can contact the Chair of Governors, Andrew Ross, chairofgovernors@paxcroft.wilts.sch.uk, who will be very willing to answer any questions.

If you would like to take the opportunity to put yourself forward as a candidate, you may only do so on an official form, so please complete and return the attached form to clerktogovernors@paxcroft.wilts.sch.uk or the school office by 12 noon on Wednesday 18th October 2023. If it is necessary for there to be an election, I will contact you to let you know about the arrangements.

Yours sincerely

Sally l'Anson

Clerk to Governors, Paxcroft Primary School

Who can be a parent governor?

All those who have parental responsibility and are over the age of 18 are eligible to stand for election, including parents who work at the school provided that they work for less than 500 hours per year when they are elected.

“Parent” is defined as including “any individual who has or has had parental responsibility for, or cares or has cared for, a child or young person under the age of 18”. It includes a person who the child lives with and who looks after the child, irrespective of what their relationship is with the child. This must be someone involved in the full-time care of the child on a settled basis.

There are some circumstances that disqualify an individual from serving as a school governor, please read the list of disqualifications (second page of the nomination form)

How to nominate yourself

If you would like to put your name forward, complete the nomination form and write a brief personal statement (50 words maximum) to support your nomination. The statements of all candidates will be typed in a standard format and circulated to all parents with ballot papers.

- If the number of nominations is the same as or less than the number of vacancies, all candidates will be elected unopposed.
- If there are more nominations than vacancies, an election will take place.